



## Spelthorne Borough Council Services Committees Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to [CommitteeServices@spelthorne.gov.uk](mailto:CommitteeServices@spelthorne.gov.uk).

## Spelthorne Borough Council

### Service Committees Forward Plan and Key Decisions for 1 February 2024 to 01 February 2025

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 19 02 2024  Council 22 02 2024	Capital Programme 2024/25 to 2027/28 Capital Programme 2024/25 to 2027/28	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 19 02 2024  Council 22 02 2024	Capital Strategy 2024 to 2025 Capital Strategy 2024 to 2025	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 19 02 2024  Council 22 02 2024	Detailed Budget 2024/25 Detailed Budget 2024/25	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 19 02 2024	Fees & Charges 2024/25 Fees & Charges 2024/25	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Paul Taylor, Chief Accountant

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 19 02 2024  Council 22 02 2024	Pay Award 2024/25 Pay Award 2024/25	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Angela Tooth, Human Resources Officer
Corporate Policy and Resources Committee 19 02 2024  Council 22 02 2024	Pay Policy Statement 2024/25 Pay Policy Statement 2024/25	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Debbie O'Sullivan, HR Manager
Corporate Policy and Resources Committee 19 02 2024	Q2 Capital Monitoring Report	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 19 02 2024	Q2 Revenue Monitoring Report	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 19 02 2024	Reserves Strategy	Non-Key Decision	Public	Paul Taylor, Chief Accountant

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 19 02 2024	The installation of a Papilio 3 unit in Elmsleigh Surface Carpark To gain a decision on whether to install a 'papilio 3' unit in Elmsleigh surface carpark. this would enable rapid rollout and provision of EV charge point infrastructure.	Non-Key Decision	Public	Timothy Snook, Sustainability Officer
Corporate Policy and Resources Committee 19 02 2024  Council 22 02 2024	Treasury Management Strategy 2024/25 Treasury Management Strategy 2024/25	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Paul Taylor, Chief Accountant
Council 22 02 2024	Parking Order Revision (Tariff and Charges update) 2024	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Bruno Barbosa, Parking Services Manager
Corporate Policy and Resources Committee 19 02 2024  Council 22 02 2024	Corporate Plan 2024-2028	Non-Key Decision	Public	Lee O'Neil, Deputy Chief Executive
Corporate Policy and Resources Committee 15 04 2024	Annual Investment Strategy for 2024/25 Assets Investment & Regeneration Portfolio Strategy 2024/25 to 2028/29	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Coralie Holman, Group Head Assets

**1 February Key Decision Forward plan**

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 15 04 2024  Council 25 04 2024	Calendar of Meetings 2024/25 Calendar of Meetings 2024/25	Non-Key Decision	Public	Karen Wyeth, Principal Committee Manager
Corporate Policy and Resources Committee 15 04 2024	Discretionary Rate Relief Policy	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	John Rogers, CS Principle NNDR Officer
Corporate Policy and Resources Committee 15 04 2024	Hoarding Protocol	Non-Key Decision	Public	Stephen Mortimer-Cleevely, Strategic Lead, Independent Living
Corporate Policy and Resources Committee 15 04 2024	Houses of Multiple Occupancy Report	Non-Key Decision	Public	Esme Spinks, Planning Development Manager
Corporate Policy and Resources Committee 15 04 2024	Update to Community Assets Policy	Non-Key Decision	Public	Coralie Holman, Group Head Assets
Corporate Policy and Resources Committee 01 09 2024	Fees & Charges	Non-Key Decision	Public	Paul Taylor, Chief Accountant

<b>Date of decision and decision maker</b>	<b>Matter for consideration</b>	<b>Key or non-Key Decision</b>	<b>Decision to be taken in Public or Private</b>	<b>Lead Officer</b>
Corporate Policy and Resources Committee 01 09 2024	Service Plans	Non-Key Decision	Public	Coralie Holman, Group Head Assets
Corporate Policy and Resources Committee 01 11 2024	Growth Bids, Capital Bids & Savings Plan	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 01 11 2024	Outline Budget Report	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 01 01 2025	Government Funding	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 01 01 2025	Interest Income	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 01 01 2025	Investments, Regeneration & Municipal Portfolios	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 01 01 2025	Movement on Reserves (Including Sinking Fund)	Non-Key Decision	Public	Paul Taylor, Chief Accountant

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 01 02 2025	Capital Programme	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 01 02 2025	Detailed Budget TMS	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 01 02 2025	MTFP	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Corporate Policy and Resources Committee 01 02 2025	Reserves Strategy	Non-Key Decision	Public	Paul Taylor, Chief Accountant